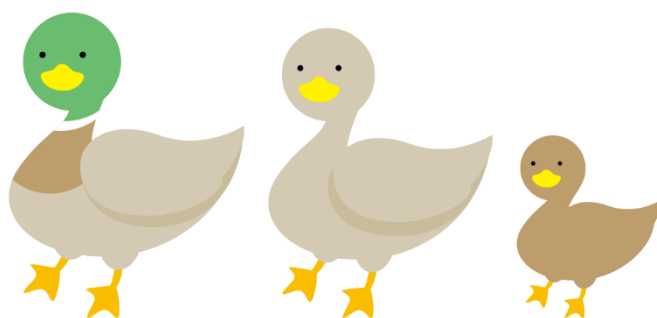


Chapter 2

Housing



2 Housing

There are three common accommodation options for international students: dormitories, apartments, and shared houses. In this chapter, you will learn about these three types of housing and gain a better understanding of the Japanese housing system.

2-1 Keio University Dormitories

Keio University is expanding its student dormitories to better welcome and support students from outside the Kanto area and overseas. There are two student dormitories near SFC:

Shonan Fujisawa International Dormitory (SID) and H Village.

Shonan Fujisawa International Dormitory (SID)

湘南藤沢国際学生寮 (*Shonan Fujisawa Kokusai Gakusei Ryo*)

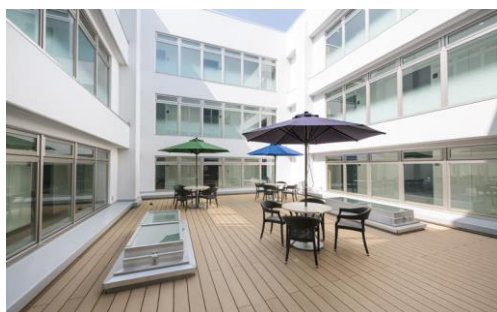
Opened in 2021. This is the first Keio- exclusive dormitory at the Shonan Fujisawa Campus. It is a co-ed facility that provides morning and evening meals, featuring plenty of shared spaces for students to interact with each other.

**Shonan Fujisawa
International
Dormitory**



<https://www.n-jisho.co.jp/shonanfujisawa/>

*Japanese language only



H (eta) Village

Opened in the spring of 2023, H Village is our only on-campus international student dormitory, serving both undergraduate and graduate students.

Each unit accommodates five students, combining both domestic and international residents. By living and studying together, students with diverse values from across Japan and around the world can foster deep global exchange.

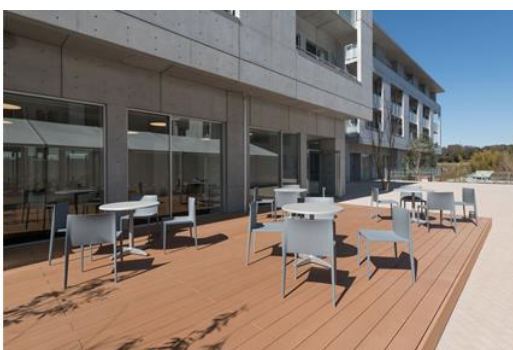
The complex consists of a communal building and four residential buildings. To meet diverse student needs, the housing includes one all-male building, one all-female building, and two co-ed buildings.

This international dormitory brings to life a new lifestyle concept: "living while learning, and learning while living."

H Village



<https://h-village.sfc.keio.ac.jp/en/>



Student Dormitories

near SFC for
international
students with
“Student Visa”



<https://www.students.keio.ac.jp/en/sfc/life/SFC-dormitories.html>

Application Method

Applications for Keio University dormitories are accepted twice a year: in late January for those wishing to move in at the end of March, and in July for those wishing to move in September.

For more information, please refer to the webpage shown on the right.

* Depending on room availability, the selection of dormitories may be limited.

Period of Residence

The contract period is either six months or one year. However, please note that the contracts can be renewed annually for up to four years for undergraduate students (up to two or three years for graduate students), subject to passing the university's annual screening. (For Shonan Fujisawa International Dormitory, the maximum stay is two academic years for all students.)"

Inquiries

Nishimatsu-Jisho Co., Ltd. Yokohama Branch (Nishimatsu Construction Co., Ltd. Group)
Tel: 0120-533-669
Business Hours: 9:00a.m.-5:30p.m.
(Closed on weekends and national holidays)

Keio University Shonan Fujisawa Campus, Student Life Section

Email: sfc-housing@adst.keio.ac.jp
Office Hours: 9:15a.m.-4:30p.m. (Closed on weekends, national holidays, summer break, and the New Year holiday period)

The List of Keio Dormitories / Student Villages

1 Shimoda Student Village	2 Plume IS
3 Omori Student Dormitory	4 Tsunashima Student Dormitory
5 Motosumiyoshi Residence	6 Hiyoshi Intl. Dormitory
7 Motosumiyoshi Intl. Dormitory	8 Tsunashima SST Intl. Dormitory
9 Takanawa Intl. Dormitory	10 H Village (within SFC)
11 Shonan Fujisawa International Dormitory (1 min walk from SFC)	

The List of Keio Dormitories



<https://www.keio.ac.jp/en/student-life/housing.html>

Housing for International Students



https://www.ic.keio.ac.jp/en/life/housing/ryu_bos_hu.html



2-2 Local Student Dormitory



Dormy Shonan Fujisawa 2

Student Dormitory Guide 2026



<https://keiolife.jp/news/p2302/>

There are several local student dormitories near SFC operated by Kyoritsu Maintenance Co., Ltd. in cooperation with Keio University. These dormitories also accommodate students from other universities.

Around Shonandai area

Dormy Shonan Fujisawa

Dormy Shonan Fujisawa 2

Dormy Shonandai

Dormy Shonandai Lei (women only)

There are numerous Dormy dormitories located near other Keio University campuses in various areas.

Application Method

Please contact Kyoritsu Maintenance Co. Ltd.

Applications for all dormitories are processed on a first-come, first-served basis. Please note that applications will close once a dormitory reaches full capacity.

Contact: Kyoritsu Maintenance Co. Ltd.



int@gakuseikaikan.com



03-5295-7889

2-3 Private Apartments

Apartments

Renting an apartment requires a lengthy application process with a real estate company on your own. Also, most apartments come unfurnished.

However, if you seek complete privacy and an independent lifestyle, this is a great option.

Japanese accommodation is known to be costly, especially around big cities. Therefore, it is common for students to live far away from expensive business districts. Even around the SFC area, rent tends to be higher in popular areas, such as near train stations.

Basic Knowledge of Renting an Apartment

Renting an apartment in Japan involves some unique procedures and customs. Please familiarize yourself with the following information and housing terminology before contacting a real estate agency.

Initial Costs

In addition to monthly rent, the following initial fees are required when signing the lease.

- *Shikikin* (rental deposit) is required for most apartment lease contracts and is usually equal to one or two months' rent. Your landlord will return your deposit to you when you vacate the property, after deducting cleaning costs and any damages beyond normal wear and tear.
- *Reikin* (key money) is a non-refundable gratuity paid to the landlord. It is typically equal to one or two months' rent, similar to *Shikikin*.
- An agent fee is paid to the real estate company as a commission for their services. It is usually equal to one month's rent.

In total, you may need to prepare at least six months' rent upfront to move into an apartment.

The average monthly rent for a student-sized apartment around the SFC area is approximately ~70,000 JPY.

House Terminology

敷金 (*Shiki-kin*)
rental deposit

礼金 (*Rei-kin*)
key money

TIPS... Taking photos of your room before moving in is highly recommended. They serve as proof of the room's original condition, helping you maximize your *Shikikin* (deposit) refund later.

House Terminology

連帯保証人(*Rentai-hoshonin*)
a joint guarantor

Joint Guarantor

You need a joint guarantor (連帯保証人, *Rentai Hoshounin*) when signing a rental contract. A joint guarantor is a co-signer who takes legal responsibility in case the tenant defaults on payment of rent or damages.

Main requirements for a joint guarantor:

- Aged between 20 and 64
- A relative of the tenant (within the third degree of kinship)
- Has a stable income equal to or greater than the tenant
- Japanese national or permanent resident of Japan

If you don't have a joint guarantor, one option is to use a rent guarantee company designated by the realtor.

The guarantee fee is approximately 50% of the rent and is paid at the time of signing the contract. The current trend is that 90% of tenants use rent guarantee companies.

Comprehensive Renter's Insurance



<https://www.jees.or.jp/en/crifs-en/>

Comprehensive Renter's Insurance by Keio

留学生住宅総合保障制度 (“*Ryuhosho*”)

If you cannot find a guarantor, Keio University may co-sign your lease for the duration of your studies. However, roommates are limited to family members or other Keio international students. Additionally, applicants must not have any history of late rent payments. Depending on the circumstances, there is a possibility that your application may be rejected. Please note that applications from overseas are not accepted, as an in-person interview is required during the screening process.

How to subscribe



<https://www.students.keio.ac.jp/sfc/life/intl-student/files/CRI.pdf>

When signing any contract in Japan, **read the text carefully and make sure you fully understand it**. Contracts are legally binding; signing without complete comprehension may result in severe, unexpected consequences. If you have any trouble, be sure to contact the SFC Student Life Section or seek help from a knowledgeable Japanese friend.

Contact: Student Life Section at SFC



sl@sfc.keio.ac.jp

Layout & Measurement Terms

To describe the size of a room, there are 3 common measurement units that are frequently used.

- m²,
- tsubo (about 3.3m²)
- jō (about 1.65m², or 0.5 tsubo)

“jō” is the most often used term. One jō size is equivalent to one tatami mat.

The following is the list of acronyms used in floor maps.

Acronym	Type of Room	Term	Explanation
R	Single room	1R / Studio	A one-room directly connected to a kitchen and a bathroom.
K	Kitchen	1K	One main room with a separated kitchen
D	Dining	1DK	One main room with a kitchen/dining room combination
L	Living	1LDK	One separate living room and a bedroom.
S	Storage	1SLDK	1LDK with a storage

Japanese Room

While becoming less common, some apartments still feature traditional Japanese-style rooms called *washitsu*, 和室. The floors are covered with *tatami* mats (woven straw) and typically feature sliding *fusuma* doors made of wooden frames and thick, opaque paper.

House Terminology

坪(*tsubo*)
measurement unit
3.3 m²

畳(*jō*)
measurement unit
1.65 m²

和室(*Wa-shitsu*)
traditional Japanese-style rooms

Realtors

There are several English-speaking realtors near Shonandai Station as listed below. Some of their websites are available only in Japanese, but they have staff members who will be able to assist you in English.

**[Request Form for
Housing Referral]
for downloading**



[https://www.students.keio.ac.jp/en/sfc/life/intl-student/files/Request for
m for housing.xlsx](https://www.students.keio.ac.jp/en/sfc/life/intl-student/files/Request%20form%20for%20housing.xlsx)

**Contact: Student Life
Section at SFC**



[sfc-
housing@sfc.keio.ac.jp](mailto:sfc-housing@sfc.keio.ac.jp)

**What to Bring When
Visiting a Realtor**

- ☐ Passport
- ☐ Residence Card
- ☐ Guarantor Form

Request Form for Housing Referral

To request apartment information from the realtors listed below, please download "The Request Form for Housing Referral".

Once completed, please email it to the **SFC Student Life section**.

They will forward your form to all the realtors below. If any apartments match your criteria, the realtors will contact you directly. Of course, you are also welcome to contact the realtors yourself.

List of Realtors Located near Shonandai Station

- **Iihey Net International Branch** (English website)
<https://global-eheya.net/en/index.html>
E-mail: room-daito@kentak.co.jp
※Supported in 9 languages/ Online contract procedures available
- **Housemate** – Shonandai branch
<https://shop.housemate-navi.jp/shop/59>
E-mail: s-syonandai@housemate.co.jp
- **Mini Mini** – Shonandai branch
<https://minimini.jp/shop/10016/shonandai/index.html>
E-mail: shonandai@minimini.jp
- **Leopalace21** (English website)
<https://www.leopalace21.com/en>
- **Able** (English/Chinese website)
<https://www.able.co.jp/international/>

Please note that move-in can take up to one week, and room-sharing is strictly prohibited without prior approval from the real estate agency.

2-4 Shared Residence

Shared House / Guest House

Besides living in a privately rented apartment or a dormitory, a shared house is another option you can consider. Living in a shared house will provide you with the opportunity to widen your circle of friends. Shared houses are ideal for people who desire a sense of warmth and community at home.

Several people (not necessarily students) live together in the same house and share common areas such as a kitchen, a living room and bathrooms while an individual can still enjoy their own private living space. Some shared houses have women-only properties available as well.

In terms of cost, shared houses typically have lower initial and monthly fees compared to regular rental accommodations.

They do not usually require a high deposit, key money, and/or other initial fees. Also, they are mostly furnished. Plus, the costs for gas/electricity/water/internet will be shared by all residents and regulated by the management company, so you do not have to apply for those services separately yourself. In most cases you do not need a guarantor, but some emergency contacts residing in Japan will be needed instead.

Please note that there is always the possibility of problems arising from sharing common spaces like the kitchen or living room with strangers. To avoid issues, it is important to respect the house rules and communicate openly with your housemate.

Management Companies for Shared Residence

NODE GROWTH SHONANDAI



<https://growth.welcometomodel.jp/en/>

SUNNYSIDE INN SHONANDAI



<https://www.hituji.jp/comret/info/kanagawa/fujisawa/sunny-side-inn-shonandai>

SAKURA HOUSE



<https://www.sakura-house.com>

2-5 Pros and Cons of Each Type of Accommodation

We encourage you to explore all available housing options and choose the accommodation that best suits your needs.

Accommodation	Pros	Cons
Dormitories	• Furnished • More chances to make student friends • Safety • Internet/gas/water/electricity included	• Limited number of rooms • Limited period of staying • Rules • Less Privacy • Some dormitories require upfront fees
Apartments	• Privacy • Independent lifestyle	• Expensive upfront fees • Need a guarantor • Unfurnished
Shared Houses	• Lower expenses • Furnished • More chances to make variety of friends	• Noise issues (there are non-students' tenants) • Less privacy



2-6 Gas, Water, and Electricity

First, you need to find out whether you are responsible for paying your own utility bills. Some landlords pay the utilities themselves and include the cost in the rent. In this case, everything should be working when you move into your apartment. If utilities are not included, you will need to contact the service providers and pay the bills yourself.

Gas

There are two common types of gas used in Japan: natural gas (city gas or 都市ガス, *toshi gas*), and propane gas (LP gas). When move into a new place, find out which type your apartment uses and contact the appropriate gas company; you can get this information from your realtor. At the scheduled time, the gas company will send a technician to check and activate your gas lines. Please note that you must be present for this appointment. If you live in Fujisawa City, city gas (*toshi gas*) is provided by Tokyo Gas Co., Ltd.

Please keep in mind that the improper use of gas can be very dangerous. If you smell gas, turn off any heating appliances and open the windows immediately. Then, call the gas company right away using their dedicated emergency hotline to report the leak.

Water

Water service is usually available the moment you move in, but you must contact the local water bureau to set up a billing account.

When you start using the service, you will need to notify them of your start date. You should also contact them if you experience any service disruptions. Your realtor will provide the correct telephone number, or you can use the number listed in the column on the right.

都市ガス(*toshi gas*)

city gas

Tokyo Gas



<https://www.tokyo-gas.co.jp/corporate/index.html?wovn=en>

Tel: 0570-00-2211 or 0466-47-7130 (for Fujisawa), Mon-Sat, 9:00 a.m. - 7:00 p.m.
(Japanese language only)

Exclusive phone for reporting gas leakages

Tel: 0570-00-2299 or 03-6735-8899
Available for 24 hours

Kanagawa Prefectural Waterworks



<http://www.pref.kanagawa.jp/docs/r4a/okyakusamacc/main.html>

Tel: 0570-00-5959

045-522-8820
(Japanese language only)

Electricity

TEPCO



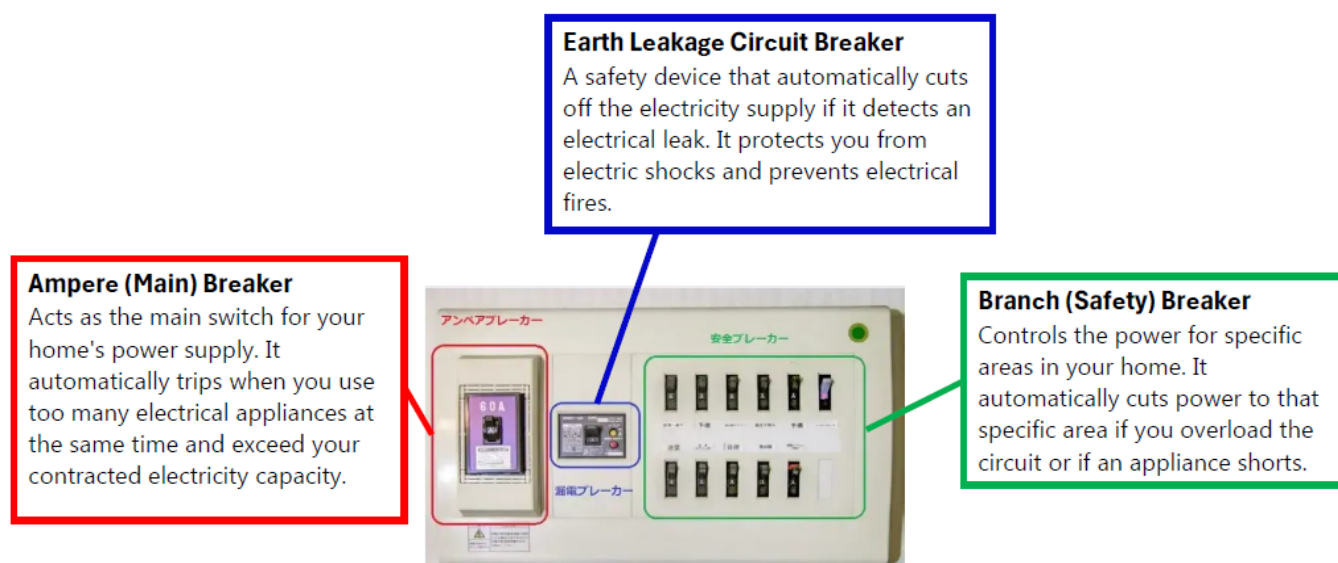
<https://www.tepco.co.jp/en/ep/index-e.html#content02>

Tel: 0120-995-113 or
046-408-5996

(for Fujisawa area)
Mon-Sat, 9am. – 5pm.
(English)

There are several electricity companies in Japan, but the major provider in your area is likely Tokyo Electric Power Company (TEPCO).

If you do not have electrical power when you move in, you will need to find the apartment's circuit breaker (usually, located near the entrance). Flip all the switches to the "ON" position to see if the power turns on. Once confirmed, contact your local electricity company to provide your name, address, move-in date, and customer number. This number can usually be found on an envelope placed near the breaker or the meter. In some cases, you may find a small start-up card near the breaker instead. Simply fill it out and mail it back to the power company (the card is usually pre-addressed). This will allow them to set up an account in your name and bill you monthly.



How to reset the circuit breaker...

Flip the tripped breakers back to the "ON"(入) position.

If a circuit shorts or exceeds your home's electrical capacity, the breakers will trip and cut the power automatically. If this happens, reduce your appliance use before resetting the breaker. Please know your electrical capacity and avoid using too much electricity at once. For emergencies, call the electricity company using the number on your bill, and keep your bills and receipts for reference.

Electronics from your home country may require voltage and plug adapters. The electrical voltage in Japan is 100 volts – 50/60 Hz AC. 50 Hz is common in eastern Japan.

Note on Paying Bills

After your usage is calculated, the electricity, gas, and water bills will be mailed to your home. You can pay these and other utility fees at convenience stores, banks, and post offices. Simply hand the clerk your bill and the cash amount due to process your payment. Please note that if your payments are overdue, your utility services may be disconnected.

You can also arrange for payment via direct debit (銀行口座引き落とし / *ginkō kōza hikiotoshi*) from your bank account. Application forms for this service will be sent to you shortly after opening your utility accounts or you can ask each business operator for details. If you do so, the money will automatically be deducted from your account when the bill is due.

To stop your utility services when you are planning to move out or relocate within Japan, notify each company at least **one to two weeks** before your departure. The electric and gas companies will send a technician to shut off your service and issue your final bill. The water bureau will send your final bill and close your account.

2-7 Phone Service

Some banks, including Japan Post Bank, now allow you to open an account online or through an app using only a mobile phone number, without requiring a landline. However, if you prefer to install a traditional landline at home, please contact your local NTT office or another telephone provider.

For more details about Smartphone Contracts, please refer to **4-3**.

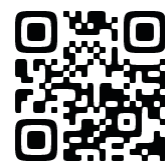


US PLUG(100-110V)

銀行口座引き落とし

(*ginkō kōza hikiotoshi*)
direct debit

NTT East



<https://www.ntt-east.co.jp/en/>

2-8 Internet

光ファイバー(*hikari-faiba*)
fiber-to-the-home

Internet Service Providers (ISP);

Sakura fiber internet
(English support)



<https://support.sakuramobile.jp/hc/en-us>

GTN Hikari
(Multilingual support)

NTT EAST

Au HIKARI

Softbank Hikari

docomo Hikari

NURO Hikari

Pocket Wi-Fi rental service:

Wi-FiRental.com

WiFiBOX

Sakura Mobile pocket
WiFi

It is vital for students to set up a reliable internet connection for an online learning environment.

Broadband Internet

To set up home internet, many students choose a high-speed broadband connection. Fiber-to-the-home (FTTH or Fiber Optics) offers the fastest speeds and is the most popular choice.

Please note that line installation can take several weeks or even months if your apartment is not yet physically connected to a fiber network.

In Japan, the line provider and the Internet Service Provider (ISP) are often managed by separate companies. Therefore, you may need to apply to both a line provider and an ISP.

Pocket Wi-Fi

Renting a portable battery-powered Wi-Fi router is another popular option for international students.

Its big advantage is that it does not require cable installation. The contracting process tends to be simpler and faster and gives you easy access to the internet on the go.

Usually, a credit card will be needed for payment.

2-9 Furnishing Your Apartment

First, it is important to know that most apartments in Japan come completely unfurnished. While a basic kitchen unit is usually included, you may need to buy everything else, including curtains, light bulbs, a desk, a chair, and a bed. For this reason, furnishing your new home can be challenging at first, especially for those moving to Japan for the first time. Furthermore, while online shopping (such as Amazon or Rakuten) is convenient, some platforms may have limited English support or require a credit card for payment.

Here are some recommended furniture stores, ranging from budget-friendly to premium options, located near SFC.

Furniture Chain Stores

Two major furniture and lifestyle retailers in Japan are MUJI and NITORI. Both offer affordable, quality furniture that requires self-assembly, as well as home essentials like bed sheets, pillows, curtains, and dishware.

The nearest **MUJI** is located in Terrace Mall Shonan, a shopping mall right next to the north exit of Tsujido Station. Another branch can be found in **Shonan Fujisawa OPA**, a department building near the south exit of Fujisawa station.

There is a **NITORI EXPRESS** inside Ito-Yokado Shonandai, which is located conveniently between Shonandai Station and SFC.

Recycle Shops – Second-Hand Stores

Japanese second-hand stores are known as “recycle shops”. They can be found in almost every city and are good for buying hefty appliances like fridges, washing machines and microwave ovens. Some have signs saying “リサイクル” (Recycle) and there are also franchise chains like **HARD-OFF** (primarily electronics and musical instruments) and its sister branch, **BOOK OFF** (books, CDs, DVDs, and games).

MUJI



<https://www.muji.com/jp/ja/shop/detail/045528>
(Japanese only)

NITORI



<https://shop.nitori-net.jp/nitori/spot/detail?code=0000006488>
(Japanese only)

HARD-OFF group



<https://www.hardoff.co.jp/en/>

Treasure Factory



<https://www.treasure-f.com/shop/725/>
(Japanese only)

Expert



<https://reuse-expert.com/store/shonandai/>
(Japanese only)

Sayonara Sales

Craigslist

<https://tokyo.craigslist.org/?lang=en&cc=us>

Freecycle

<https://www.freecycle.org/town/Tokyo>

GaijinPotClassifieds

<https://blog.gaijinpot.com/6-ways-to-find-furniture-for-your-japanese-apartment/>

Keio Welcome Net



<https://sites.google.com/site/welcomenethomepage/>

There is a large recycle shop called **Treasure Factory** (トレジャーファクトリー) at 1-14-6 Kameino, Fujisawa City.

It is within walking distance of Shonandai Station; you can either take the Odakyu Line for one stop or walk for about 20 minutes.

There is another recycle shop called **Expert** (エキスパート), which is approximately a 10-minute walk from Shonandai Station. Leave the station through Exit G and go straight until you reach Shonandai Park. Turn left and follow the road for about 450 meters, and you will see the shop on your right.

Address: 6-34-10 Shonandai, Fujisawa-city

Sayonara Sales

Since some foreigners live in Japan for only a limited period, there is a constant flow of "Sayonara" (goodbye) sales, where people look to sell their furniture and other belongings before they leave the country.

Check out the link on the right for great resources for affordable furniture.

100-yen Stores

If you are looking for tableware, cutlery, cleaning supplies, storage containers, small shelves, or other household items at an affordable price, you should check out 100-yen stores like **DAISO**, **Seria**, and **Can★Do**. In particular, the DAISO stores in Shonandai—both the one near Shonandai Station and the one inside Ito-Yokado—are highly popular among international students.

Keio Welcome Net

Keio Welcome Net is a volunteer organization run by Keio University alumni. It helps international students, researchers, and their families, settle into life in Japan.

E-mail welcomenetevent@gmail.com

2-10 Moving

After your dormitory contract ends, you may want to move to an apartment or another dorm. Once the moving date is finalized, you need to decide whether to use a moving company or take on the challenge of moving everything yourself.

If you choose a moving company, the cheapest months to move are June, October, and November. In contrast, you should try to avoid March, April, July, August, and the Golden Week holidays, as these are peak seasons due to company transfers and vacations.

Even if it is time-consuming, you should get multiple estimates from different companies. If you mention to the agent that you are comparing quotes, they are more likely to offer you a discount. Often, you can also lower the cost if you agree to use used boxes.

Tips to Make Your Moving Cheap

- ✓ Choose off-season (June, Oct., Nov.)
- ✓ Weekdays
- ✓ Afternoon
- ✓ Multiple estimates
- ✓ Take used cardboard boxes

How to Find a Moving Company

Moving companies in Japan offer all kinds of services from full-service movers where a team of professionals will pack and unpack every single item you own, to customer-assisted moves which have an incredible variety of options.

Here are some major moving companies which offer services in the Shonandai area:

Kuroneko Yamato

Nippon Express (Nittsu)

Akabo

Sakai Moving Service

Kurashi-no-Market:

An online platform specializing in home and lifestyle services. It allows customers to compare different providers for house cleaning, trash removal, and home repairs based on prices and customer reviews, and make reservations directly online.

Necessary Procedures for Moving Out

When you decide to move, there are plenty of things you need to take care of both before and after your moving date.

☐ Apartment Contract

If you live in a private apartment, you must give notice to your landlord at least **one month** before moving out, depending on your contract. If you fail to notify them in time, or if you have caused major damage to the apartment, your deposit (*shikikin*) may not be refunded.

☐ Cancel Utility Services (Gas, Water, and Electricity)

You will also need to notify the gas, electricity, and water companies of your moving-out date and request a final bill settlement. If you are moving within Japan, you can provide your new address at the same time so they can start your utilities as soon as you arrive at your new place.

☐ Official Registration

If you are moving within the same city or ward, you only need to submit a change of address at your local municipal office. Be sure to bring your Residence Card and My Number Card.

If you are moving to a different city or ward, your current city/ward office will issue you a "Moving-out Certificate (転出証明書/*tenshutsu shomeisho*)". You must bring it to your new city/ward office and file a "Moving-in Notification (転入届/*tennyu todoke*)" within 14 days of moving into your new residence.

Also, return your NHI (National Health Insurance) Certificate of Eligibility or your NHI Card (if you have one) to the city/ward office that issued it. Then visit the NHI counter at your new city/ward office within 14 days of moving in to complete the enrollment procedure.

For your national pension, visit the Pension Division counter at your new city or ward office. Bring your Pension Handbook (or Pension Notice) and an ID. Then, fill out the address change form. There are no specific procedures required at your old city or ward office.

If you plan to leave Japan, fill out the "Application for the Lump-Sum Withdrawal Payments form" and mail it to the Japan Pension Service. You must include your blue Pension Handbook (or Pension Notice), a copy of your Residence Card, and a photocopy of your passport.

☐ **Bank and Credit Card**

Bring your cash card, passbook (if you have one), Residence Card, and personal seal (if registered) to your bank's branch to update your address. Don't forget to contact your credit card company to change your address as well.

☐ **Postal Mail**

Japan Post can forward mail and parcels sent to a former address for one year.
You can register for mail forwarding through the [official Japan Post website](#) (Japanese language only), or in person at your local Japan Post office.

Unfortunately, Japan Post is unable to forward mail overseas.

What to Bring to Your City/Ward Office of Your Old Address

- ☐ Residence Card
- ☐ My Number Card
- ☐ Your seal (if any)
- ☐ New address
- ☐ NHI Certificate of Eligibility or NHI Card (Issued before December 2024, if you have one)

What to Bring to Your City/Ward Office of Your New Address

- ☐ Moving-Out Certificate
- ☐ Residence Card
- ☐ My Number Card
- ☐ Your seal (if any)
- ☐ New address
- ☐ Pension book

転出届 (*tenshutsu todoke*)

Moving-out Notification

転入届 (*tennyu todoke*)
Moving-In Notification

Post Office



<https://www.post.japanpost.jp/service/receive/relocation/>

☐ **Notify the University**

Notify Keio University of your new address via K-Support.

Log in to keio.jp and go to "Various changes" in the top menu, select "Confirmation/Change of Address", and enter your new address.