

Keio University Faculty of Policy Management / Faculty of Environment and Information Studies /
Graduate School of Media and Governance

Call for Research Associate (Non-tenured) to Teach in the Field of Human Environment

The Keio University Faculty of Policy Management, Faculty of Environment and Information Studies, and Graduate School of Media and Governance are seeking a Research Associate (Non-tenured) to teach the field of human environment.

Advances in information science and technology continue to accelerate, and the recent rapid proliferation of generative AI, in particular, is drastically transforming our lives and values. Adapting to these unpredictable shifts and guiding people toward a richer, healthier future require a deep understanding of human nature. Recognizing both their universality and variability, there is a pressing need to foster individuals who can think independently and flexibly to solve social challenges and shape policy.

We are hiring a faculty member to lead world-class education and research in human environment, collaborating with faculty members spanning across different disciplines at Shonan Fujisawa Campus (SFC).

Keio University promotes diversity based on its Charter for the Promotion of Equity, Diversity, and Inclusion. The university will ensure that no individual will be subject to discrimination because of their age, gender, sexual orientation and gender identity (SOGI), disability, culture, nationality, race, beliefs, or lifestyle in personnel evaluations for the recruitment and promotion of faculty members. Keio University also promotes gender equality.

Position Description

1. Name of Institution, Faculty

Keio University Shonan Fujisawa Campus (SFC) Faculty of Environment and Information Studies

2. Work Location

5322 Endo, Fujisawa-shi, Kanagawa, Japan

3. Job Title

Research Associate (Non-tenured)

4. Compensation

Compensation will be determined based on Keio University Rules (the applicant's age, academic background, work experience, and other factors).

Enrollment in social insurance, and assistance with commuting costs provided.

5. Term of Appointment

Maximum of five years (single-year contract; renewable up to four times based on mutual agreement)

6. Type of Employment

Full-time

7. Number of Positions

One person

8. Research Domain

Research field that focuses on the human-environment interaction to maintain and improve physical, mental, and societal health.

9. Courses to Be Taught

Undergraduate and graduate courses

We expect you to teach one course each semester, for a total of two courses per academic year.

10. Other Duties

Serving as a member of various committees within Keio University, attending faculty meetings, and other miscellaneous duties.

11. Qualifications

Applicants are expected to:

- 1) share the educational and research principles of Keio University and SFC;
- 2) hold a doctoral degree in a relevant area by the time of appointment;
- 3) be able to use Japanese and English for education and research (Typically, required to teach one course in English, and other courses in Japanese);
- 4) be able to promote research and education by actively collaborating with experts in other fields, in addition to research in their areas of specialization;
- 5) be a resident of Japan when taking up the post and be able to commute to SFC.

12. Starting Date

2027 academic year

13. Application Documents

Please submit the following documents in PDF via the online application system.

[Keio University Web Entry System]

<https://entry.jinji.keio.ac.jp//index.php?id=20263>

- 1) CV including work experience (No prescribed format. Must include your areas of expertise and teaching history.)
- 2) List of works (No prescribed format. Include published papers indicating whether they have been peer-reviewed, books, presentations at academic conferences, courses taught, and social

activities.)

3) Offprints of your major publications and/or copies of your works (Approximately three items in total)

4) Statement of Purpose including description of research, vision of your future research and education, and plan for contributing to the SFC (3–4 pages in A4 sheet)

5) Copy of your diploma or Academic Degree Certificate

If your degree has not yet been conferred, download the 'Documentation Submitted in Lieu of Diploma or Academic Degree Certificate' form from the Web Entry System, fill it out, and upload the completed form to the system.

6) Letters of recommendation (from two referees) *Referees must submit a letter of recommendation via the following URL.

<https://forms.gle/xVVxEaCFwwzMcTcj6>

The file name should be "applicant's name_referee's name.pdf"

Example: JohnKeio_JaneFujisawa.pdf

(If John Keio is the applicant's name, and Jane Fujisawa is the referee's name.)

14. Application Deadline

Monday, September 28, 2026 at 13:00 (Japan Standard Time)

15. Selection and Notification of Decision

The screening process consists of three stages: document screening, first-round interview (candidate may be asked to conduct a demonstration class), and second-round interview. Details of the selection process will not be publicly disclosed. After the selection process, applicants will be notified of the decision by email.

The university or an external contractor may conduct a background check before making an informal offer. In such cases, we will ask the candidate to submit the consent form for the background check.

16. Inquiries

Keio University Shonan Fujisawa Campus, General Affairs Office, Human Resources Management Section

Email: [jinji-fro@sfc.keio.ac.jp](mailto:jinja-fro@sfc.keio.ac.jp)

17. SFC Website

<https://www.keio.ac.jp/en/sfc/>

18. Other

About the Research Associate (Non-tenured) position

The Research Associate (Non-tenured) position was established at the Faculty of Policy Management, the Faculty of Environment and Information Studies, and the Graduate School of

Media and Governance in 2026 academic year. The purpose of this program is to provide a successful applicant with experience in teaching and university administration—areas where postdoctoral researchers would not typically experience—so that they can develop the skills necessary to become university faculty members who lead their own research laboratories in the future. Before applying to this position, please select one or two tenured faculty members in the Faculty of Policy Management, the Faculty of Environment and Information Studies, or the Graduate School of Media and Governance whom you would like to serve as your mentor, contact them through the request form below, and obtain their consent.

After taking up the post, you will be involved in undergraduate and master's research seminars and learn how these seminars are organized under the guidance of your mentor.

<https://forms.gle/uEmzLPUGLVGnW27P8>

We encourage Research Associates (Non-tenured) to take full advantage of the SFC's resources—interdisciplinary education and research—actively collaborating with faculty across diverse disciplines. We expect them to expand their expertise and go on to make contributions on the global stage.

About Security Export Controls

Keio University maintains security export controls based on the Foreign Exchange and Foreign Trade Act. As a result, faculty members may not be able to conduct education or research activities as desired.

*For more information, please refer to the following website.

Ministry of Economy, Trade and Industry (METI)

<https://www.meti.go.jp/policy/anpo/englishpage.html>

August 2026

Keio University

Dean of the Faculty of Policy Management

Dean of the Faculty of Environment and Information Studies

Dean of the Graduate School of Media and Governance