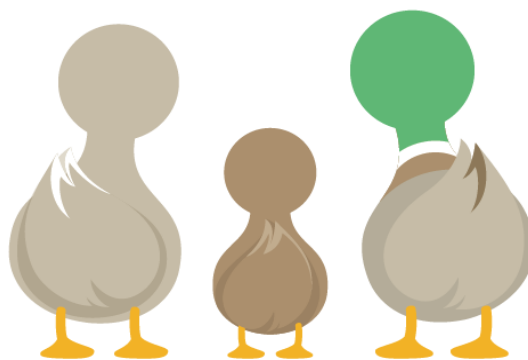


Chapter 10

Leaving Japan



10 Graduation/Completion of Studies and Preparing to Leave Japan

10-1 Before Leaving Japan

It is important to do the following before leaving Japan:

Things to do at the University

- (1) If necessary, apply for an official transcript, certificate of graduation, etc.
- (2) Check the information provided by the SFC Academic Affairs Office (Academic Services). When you receive your diploma, a hole is punched in your student ID card, but you don't have to return it and you can keep it.
- (3) Return any library books or other materials you have borrowed.
- (4) Submit a Career Notification (進路届/*Shinro-todoke*).

進路届

(*Shinro-todoke*)

a Career Notification

Submission of Plans After Graduation



<https://www.students.kuo.ac.jp/en/com/career/report/>

Please register your career path and employment after graduation or completion in a "Career Notification" before graduating or completing your studies. Submission of this form is mandatory for all graduating students including those who are not planning to start working or who already have working experience. For details, please check the K-Support News, the "Employment/Career" section on the student website, or contact the employment/career support department at your campus.

Other things to do regarding your daily life

- (1) Inform your property owner of your departure date 1 or 2 months in advance.

If you are in a university dormitory, register your move-out date at least one month before your desired departure date. If you fail to register a full month in advance, you will be charged rent for one month starting from the date you complete your move-out registration. You can register your move-out date via the "My Page" section of the Dormitory System. Registration becomes available three months prior to the end of your contract.

- (2) Contact your utility provider in advance to let them know the date you will be cancelling your service.
- (3) Cancel your mobile phone and internet provider contracts.
- (4) Pay any remaining utility charges at a convenience store or via automatic bank withdrawal.
- (5) Close your bank account after making sure all automatic payments and final bills are complete. Please check the final direct debit date if you have used a credit card.
- (6) Clean your room thoroughly and dispose of all garbage at the specified area.
- (7) Confirm the procedures for disposing of oversized garbage (bulky waste) and specified home appliances (e.g., refrigerators, TVs, etc.). Disposal of these items is not free and requires advanced procedures. Please check your local municipality's official website to confirm the rules and disposal locations.

Garbage&Recycling



<https://honyaku.j-server.com/LUCFUJISW/ns/tl.cgi/https://www.city.fujisawa.kanagawa.jp/kuurashi/gomi/index.html?SLANG=ja&TLANG=en&XMODE=0&XCHARSET=utf-8&XJSID=0>

転出届 (*tenshutsu-todoke*)
a moving-out notice

At the City/Ward Office

- (1) Submit a "Moving-Out Notice" (転出届/*tenshutsu-todoke*) to your local City or Ward Office.
- (2) Return your My Number Card, NHI Card or NHI Certificate of Eligibility to the Office and settle any outstanding payments.

If you have contributed to the National Pension System, complete the procedures for withdrawal and for receiving the Lump-Sum Withdrawal Payment.

* Once you receive this payment, your pension enrollment period used to calculate the amount will no longer be counted toward future Japanese pension benefits. For more details, please refer to the Japan Pension Service website.

Lump-sum Withdrawal Payments



<https://www.nenkin.go.jp/international/japanese-system/withdrawalpayment/payment.html>

At the Airport

- (1) You must return your Residence Card to the immigration officer at the airport upon departure.