

3. Additional Information

(1) Housing

If an appointment is granted (e.g., Visiting Research Fellow), the visitor may use the housing Keio provides for foreign nationals. For more information, please contact the Mita Campus office for international researcher housing (operations contracted to Keio University Press).

TEL: 03-3451-3182

Email: keio_residence@info2.keio.ac.jp

<https://www.ic.keio.ac.jp/en/life/housing/kenkyusha.html>

(2) Useful Information for Visitors

Life in Japan (issued by JSPS, the Japan Society for the Promotion of Science)

<https://www.jsps.go.jp/english/e-plaza/51 lifeInJapan.html>

(3) Tax Conventions

When paying an honorarium to a visitor invited from abroad, a tax convention may apply. However, a tax convention may not apply, depending on the nature of the services and the payment. Conventions are also revised from time to time, and you may need to check which notification forms and supporting documents are required. Always consult the Salary and Welfare Section of the Office of Human Resources Management (m-kyuyokosei@adst.keio.ac.jp) beforehand.

The required documents vary by country of residence.

<https://www.nta.go.jp/taxes/tetsuzuki/shinsei/annai/joyaku/annai/5320/01.htm>
(Japanese)