

Keio University

Graduate School of Economics

Application Guidebook for General Admissions

September 2020 / April 2021 / September 2021 Intake

Application and Screening Schedules	3
1. Number of Students to be Admitted	3
2. Application	4
2-1. Eligibility Requirements <Master's Program>	4
2-2. Eligibility Requirements <Doctoral Program>	4
2-3. Applicant Eligibility Certification	5
2-4. Online Registration	6
2-5. Submission of Required Documents	6
2-6. How to Apply	6
2-7. Application Fee	7
2-8. Application Documents	8
2-9. Examination Slip	10
3. Entrance Examination Schedule and Locations	11
4. Application Method	12
5. Announcement of Screening Results	13
6. Admissions Procedure	13
7. Admission Statistics	14
8. Graduate Academic Fees	14
9. Contact Information	15

Important Note

This document is an English supplement to the following document written in Japanese.

2020年度実施 大学院経済学研究科入学試験要項（一般入試）2020年9月、2021年4月、2021年9月入学者向け

Application Guidebook for the Graduate School of Economics, General Admissions

Although this supplement is published for international students' convenience, the original guidebook is the Japanese guidebook noted above. If you are not sure about General Admissions for the Graduate School of Economics, please direct your inquiries to the Academic Affairs Group for Graduate Admissions, Keio University

Admissions Policy (Policies for Admission to the University)

General Entrance Examinations for both the master's and doctoral programs are held twice a year, with the first round in July and the second round in February or March. In recognition of the range of university graduation periods in Japan and overseas, those who pass the first round of entrance examinations may choose whether to enroll in September or in April of the following year. Note that those who pass the second-round entrance examinations must enroll in April.

To ensure that the education at the Graduate School of Economics is broadly available to students whose first language is not Japanese, applicants may choose to take examinations for both the master's and doctoral programs wholly in English. A written examination (field examination) and interview serve to determine a basic knowledge of economics and facility to read academic papers to an undergraduate level for the first-round entrance examinations for the master's program. Furthermore, enrollment precluding the necessity of a written examination may be permitted for the second-round entrance examinations for students who demonstrate high potential as researchers during their bachelor's thesis research. In such cases, admission will be decided by means of an evaluation of the papers submitted with their application, as well as an interview.

For the entrance examinations for admission to the doctoral program, a peer review of submitted papers and an interview will be conducted to examine the broad and foundational knowledge, degree of expertise, and facility to conduct research in a specialized field of economics. We actively encourage applications from those who have completed a master's degree program at universities other than Keio.

Management of Personal Information at Keio University

Keio University handles personal information in a secure and appropriate manner and in compliance with the "Keio University Basic Policy Concerning Protection of Personal Information" and the "Keio University Rules to Protect Personal Information."

In principle, Keio University will not disclose personal information of individuals to third parties.

The names of individuals, their addresses, and other personal information provided for the application and admissions procedures will be used by the various departments of Keio University to ① carry out admissions procedures, ② carry out administration, communication, and procedures for matters concerning academic affairs, ③ carry out administration, communication, and procedures for matters concerning general student life, ④ carry out administration, communication, and procedures for matters concerning the use of university facilities and equipment, ⑤ send out communications for soliciting donations, notifying the issuance and sale of school bonds, and inviting recipients to join the Keio Iji-kai (Support Group) or apply for the Keio Card, ⑥ send out various documents to students and guarantors and carry out other communications with them, ⑦ send out various information from Keio University to Keio alumni after graduating, etc. Furthermore, Keio University provides support to promote the activities of the various Mita-kai (alumni associations) run by Keio alumni. To disseminate information on these activities or when we are approached by those in charge of establishing new Mita-kai for information on alumni, personal information may be provided after the prescribed procedures have been completed and a review has been conducted. (Unless a special notification has been submitted, information shared with the Mita-kai will be limited to your name, home address, place of employment, and e-mail address in print form.)

For the above functions, part of the work is outsourced to contractors entrusted by Keio University (hereinafter "entrusted contractors"). When outsourcing, part or all of the personal information individuals have provided to Keio University may be shared with the entrusted contractors to the extent necessary to carry out the work.

While Keio University respects the autonomy of its students, academic records are posted to guarantors. This is to ensure that guarantors understand the academic circumstances of their students.

In exceptional circumstances, such as when there is a legal obligation to do so, when determined to be necessary to protect the life, health, property, or other rights and interests of a student or a third party, or in other cases where there is an urgent need but consent from the individuals concerned cannot be obtained, personal information may be disclosed to third parties. In addition, data on personal information that has been statistically processed in a way that does not identify any individuals will be used as survey and research material for the selection of new students to the university.

Thank you for your understanding.

Special Measures for Applicants in Areas Hit by Large-scale Natural Disasters

For the purpose of reducing the financial burden on applicants who live in areas affected by large-scale natural disasters (areas designated by the Japanese Government as having experienced a "Disaster of Extreme Severity"), Keio may take special measures based on the situation in the affected areas. For details and application materials, refer to the following information.

URL: <https://www.keio.ac.jp/ja/admissions/news/>
TEL: 03-5427-1566 (Admissions Center)

Application and Screening Schedules

	Application Period – I		Application Period – II
	[Master's Program]	[Doctoral Program]	[Master's Program] [Doctoral Program]
Date of Enrollment	September 2020 / April 2021		April 2021 / September 2021
Applicant Eligibility Certification	May 8–14, 2020	April 20–24, 2020	November 24 to 27, 2020
Online Registration	10:00 a.m. on May 26 – 3:00 p.m. on June 8, 2020	10:00 a.m. on May 13 – 3:00 p.m. on May 22, 2020	10:00 a.m. on December 17, 2020 – 3:00 p.m. on January 8, 2021
Payment of the Application Fee	10:00 a.m. on May 26 – 11:00 p.m. on June 8, 2020	10:00 a.m. on May 13 – 11:00 p.m. on May 22, 2020	10:00 a.m. on December 17, 2020 – 11:00 p.m. on January 8, 2021
Submission of Required Documents	June 1– 8, 2020	May 18–22, 2020	January 6–8, 2021
First Screening	Written exam and Evaluation of language test score July 11, 2020	Document Screening	Document Screening
Announcement of First Screening Result	12:30 p.m. on July 12, 2020	10:00 a.m. on June 24, 2020	10:00 a.m. on February 15, 2021
Second Screening (Interview)	12 :45 p.m. on July 12, 2020	10:15 a.m. on July 12, 2020	[Master's program] February 25, 2021
			[Doctoral program] February 26, 2021
Announcement of Final Results	10:00 a.m. on July 17, 2020	10:00 a.m. on July 17, 2020	7:00 p.m. on February 26, 2021
Admissions Procedure	[September 2020 Intake] August 17 – 20, 2020 [April 2021 Intake] March 1 – 5, 2021		[April 2021 Intake] March 1– 5, 2021 [September 2021 Intake] TBA

1. Number of Students to be Admitted

Program	Major	Degree	Admission Quota
Master's Program	Economics	Master of Arts in Economics	70
Doctoral Program	Economics	Ph. D. in Economics	15

[Notes]

- The admission quota includes students through all three application periods.
- Only a few students may be accepted in Application period II.
- Successful applicants cannot change their date of enrollment after their applications have been accepted

2. Application

Applicants who need special consideration due to disabilities must contact the Keio University Academic Affairs Group for Graduate Admissions by the deadlines listed below:

Application Period I (Master's Program): May 8, 2020

Application Period I (Doctoral Program): April 24, 2020

Application Period II (Master's and Doctoral Program): November 30, 2020

2 – 1. Eligibility Requirements for Application to the Master's Program

Fulfilling any of the following requirements makes you eligible to apply.

1. Those who have graduated or are expected to graduate from a Japanese University.
2. Those who have received or are expected to receive a Bachelor's degree from the National Institution for Academic Degrees and Quality Enhancement of Higher Education.
3. Those who have completed or will complete a minimum of 16 years of academic education overseas.
4. Those who have completed a professional course, which is specified by the Minister of Education, Culture, Sports, Science and Technology, at a special training school (which has a minimum term of study of four years and meets all criteria set by the Ministry of Education, Culture, Sports, Science and Technology of Japan) on or after the specified date, or those who will complete the course.
5. Those who meet criteria set by the Ministry of Education, Culture, Sports, Science and Technology.
6. Those who have spent three years or more at a university (or with equivalent qualifications) by the time of enrollment, and are recognized by Keio University to have achieved excellent results in particular subjects.
7. Those who have been awarded or are expected to be awarded a degree equivalent to a bachelor's degree for the completion of a course requiring three years study or more at a university outside Japan.
8. Those who are aged 22 or over at the time of enrollment and are recognized by Keio University as having equivalent qualifications to those listed in 1–7 above.

[Note]

- Please note that a preliminary qualification review (refer to 2.3 Applicant Eligibility Certification) will be necessary for applicants qualifying for admission under items 6 or 8.
- If you are an applicant whose status is "expected to graduate from a university," you are required to have received a Bachelor's Degree by the time of enrollment. If you fail to do so, your enrollment will be cancelled.

2 – 2. Eligibility Requirements for Application to the Doctoral Program

Those who fulfill any of the following requirements are eligible to apply.

1. Those who have received or are expected to receive a Master's degree or a Professional degree. However, students of the Graduate School of Economics at Keio University who wish to proceed to the Doctoral program, but have not passed the preliminary examination for their Master's thesis, are not eligible to apply.
2. Those who have received or are expected to receive a Master's degree, a Professional degree, or equivalent degree from an educational institute outside Japan.
3. Those who meet criteria set by the Ministry of Education, Culture, Sports, Science and Technology.
4. Those who are aged 24 or over at the time of enrollment and are recognized by Keio University as having qualifications equivalent to those listed in 1–3 above.

Notes

- Those who have been rejected for admission to the doctoral program more than four times are not eligible to re-apply

- Please note that a preliminary qualification review (refer to 2.3 Applicant Eligibility Certification) will be necessary for applicants qualifying for admission under item 4.
- If you are an applicant whose status is “expected to receive Master’s Degree,” you are required to have received a Master’s Degree by the time of enrollment. If you fail to do so, your enrollment will be cancelled.

2 – 3. Applicant Eligibility Certification

Those for whom eligibility requirement items 6 or 8 for the Master’s Program and 4 for the Doctoral Program apply must undergo “Applicant Eligibility Certification” screening. Please submit the following forms to the Academic Affairs Group for Graduate Admissions. There is no application fee for this confirmation process.

● Application periods for “Applicant Eligibility Certification”

Application Period I (Master’s Program): **May 8–14, 2020**

Application Period I (Doctoral Program): **April 20–24, 2020**

Application Period II (Master’s and Doctoral Program): **November 24–27, 2020**

*Submitted documents must arrive at Keio University during the periods stated above.

● Document Submission

The Graduate School of Economics does not permit changes to or the return of any application documents after they have been submitted.

1. Application Form for Applicant Eligibility Certification (prescribed form)

出願資格認定申請書 (*shutsugan shikaku nintei shinsei sho*)

2. Resume Form for Applicant Eligibility Certification (prescribed form)

出願資格認定申請用履歴書 (*shutsugan shikaku nintei shinsei-yo rireki sho*)

3. Proof of latest academic record (i.e., Certificate of [Expected] Graduation or Completion)

4. Statement of Reasons for Requesting “Applicant Eligibility Certification”

There is no prescribed format for this document. Explain the reasons why you consider yourself to have academic ability equivalent to or higher than a university graduate or a person who has completed a master’s program at a graduate school. Include any research experience or achievements. Please attach reference materials concerning your research if available.

Notes:

1. All documents should be originals. If these documents are written in languages other than Japanese or English, a Japanese or English translation verified by an official organization such as an embassy or a notary office must also be submitted along with the original document.
2. Download prescribed forms from http://grad.admissions.keio.ac.jp/shikaku_en.html
3. Results will be sent to each applicant directly

● Address

Please send your application documents by post to the address indicated below.

Keio University Academic Affairs Group for Graduate Admissions

2-15-45 Mita, Minato-ku, Tokyo, 108-8345, JAPAN

*Please send the documents using an express service that provides tracking such as **FedEx or DHL** from outside Japan, and simple registered express mail (簡易書留 / *Kan'ikakitome*) from within Japan.

2 – 4. Online Registration

Every applicant is required to complete an online registration at the URL below. The application form needs to be submitted along with other required documents.

For Master's and Doctoral Program <http://www.guide.52school.com/guidance/net-keio-g/>

*You will not be able to change your application information after you have completed the online registration. Please confirm your application information well before completing the registration. If you completed the payment and registered the wrong information, do not re-register and contact the Academic Affairs Group.

2 – 5. Submission of Required Documents

Application Period	Submission of Required Documents	Dispatch of Examination Admission Card
I (Master)	June 1–8, 2020	Early July
I (Doctor)	May 18–22, 2020	Mid-June
II (Master and Doctor)	January 6–8, 2021	Early or Mid-February

Within Japan: Submitted documents must be postmarked during the period above.

From abroad: Submitted documents must arrive at Keio University during the period above.

Please be aware that there are different submission deadlines depending on whether it is sent from Japan or overseas. Make sure to send application documents well in advance since applications that arrive after the deadline will be not considered.

*An Admission Card will not be sent to applicants by post. If it has not been released on the Application Confirmation page of the online application system by the dates listed below, please contact Academic Affairs Group for Graduate Admissions.

Application Period I (Master's Program): July 6

Application Period I (Doctoral Program): June 18

Application Period II (Master's and Doctoral Program): February 10

2 – 6. How to Apply

Please send application documents by post to the address below.

Keio University Academic Affairs Group for Graduate Admissions

2-15-45 Mita, Minato-ku, Tokyo, 108-8345, JAPAN

*A downloadable address label is available at the "Application Confirmation" webpage after you have completed the payment at "Online Registration."

Notes

- Each applicant must enclose all the required application documents in a self-prepared envelope, affix the prescribed address label, and send it using the recorded delivery service (簡易書留 / *Kan'i kakitome*) provided by Japan Post from within Japan, or by **FedEx or DHL** (which is traceable) from outside Japan.
- Applicants must send the application documents using one of the three postal services mentioned above. The Academic Affairs Group does not accept documents at the reception desk.
- We cannot respond to inquiries regarding the arrival of application documents. Please confirm whether your documents have been delivered through your courier service.

2 – 7. Application Fee (35,000 Japanese Yen + Additional Service Charges)

Applicants are required to pay an application fee of JPY 35,000. Read the instructions on how to make the payment via the website below.

*For Master's and Doctoral Program applicants: <http://www.guide.52school.com/guidance/net-keio-g/>

クレジットカード決済 / Payment by credit card

下記のクレジットカードよりお支払いが可能です。※海外在住の方に限ります。

You can pay using the following credit cards. *Limited to students living outside of Japan.



コンビニエンスストア決済 / Pay at the convenience store

下記のコンビニエンスストアよりお支払いが可能です。

※現金のみの取扱いとなります。支払金額の上限は30万円です。

You can pay at the following convenience stores.

*Cash payments only. Maximum payment possible is 300,000 yen.



銀行ATM（ペイジー） / ATM (Pay-easy)

下記の他にPay-easy対応の金融機関をご利用いただけます

※現金での支払金額の上限は10万円です。10万円を超える支払いはキャッシュカードが必要です。

In addition to the below, you can also use financial institutions that accept Pay-easy.

*Cash payments of up to 100,000 yen is possible. A cash card will be necessary for payments exceeding 100,000 yen.



ネットバンキング / Internet banking

主要メガバンクをはじめ、全国1,000行以上のネットバンキングをご利用いただけます。

ネットバンキングによるお支払いは、登録完了時に発行されるURL（検定料のお支払いサイト）経由からのみ行うことができ、その他サービスからはご利用いただけません。

※ご利用には、ネットバンキングの利用契約が必要です。

You can use internet banking provided by over 1000 domestic banks, including the main financial institutions.

Payments via internet banking can only be made from the URL (examination fee payment site) that will be issued upon completing the registration. Other services cannot be used.

*A user contract is required to use internet banking.

Application Fee Refunds

In principle, the application fee cannot be refunded. However, in the following cases, the fee will be refunded.

A: When the applicant has paid the application fee, but has not filed an application.

(i.e., application documents were not sent, or the application was not received)

B: When the application fee has been paid twice by mistake.

If either A or B applies, please contact the Academic Affairs Group for Graduate Admissions within one week after the final day of the application period. No refunds of any kind can be given at convenience stores.

2 – 8. Application Documents

- Application documents and other related materials will not be returned under any circumstances. However, original copies of documents that cannot be reissued can be returned to applicants. If you would like to have such documents returned, enclose a stamped, self-addressed envelope. Please note that it may take 1 or 2 months to return materials.
- Should the information provided in the application documents be factually incorrect or other improprieties be discovered in the documents submitted, the applicant will be deemed ineligible for the entrance examination and enrollment.
- All documents should be written in Japanese or English on **A4 or letter-size paper** and they should be printed on **single-sided only**; however, the document “Paper for Admission Screening” can be printed double-sided.

	Application documents	Application Period		Notes
		I	II	
①	Checklist (Prescribed Form)	○	○	1) Download and print out the prescribed Checklist from the website. Use it to confirm that you have prepared all required documents, ticking the boxes for prepared documents. Send the checklist with the other application documents. • Master's Program http://grad.admissions.keio.ac.jp/kei-m-en.html • Doctoral Program http://grad.admissions.keio.ac.jp/kei-d-en.html
②	Application Form (Prescribed Form)	○	○	1) Check the Application Form via the “Application Confirmation” button on the website below. Download and print out the Application Form on A4 or letter-size paper (single-sided). • “Online Registration” http://www.guide.52school.com/guidance/net-keio-g/ 2) Do not add any extra details on the Application Form.
③	Research Plan (Prescribed Form) *4 copies for Master's applicants *6 copies for doctoral applicants	○	○	1) Download and print out the PDF file from the website and fill in all sections with a black or blue-ink pen. 2) Use of pencil is not permitted. You may also download the Word file for the Application Form from the website and fill out the form electronically. 3) Staple the document in the top left-hand corner.
④	Official Academic Transcript (Undergraduate)	○	○	1) Only originals or copies of the originals certified by the institution are accepted. 2) You must submit your latest transcript. 3) Those who have been enrolled in, and have earned credits at, more than one university due to reasons such as transferring, must submit separate transcripts indicating credits earned at each institution. 4) If these documents are written in languages other than Japanese or English, a Japanese or English translation verified by an official organization such as an embassy or a notary office must also be submitted along with the original document. 5) Those who have changed their name after graduation and have a different name from the one written in these certificates must submit official certification which identifies these names, such as their family register.
⑤	Official Academic Transcript (Master's Degree) *for doctoral applicants	○	○	
⑥	Certificate of (Expected) Graduation	○	○	1) Only originals or copies of the originals certified by the institution are accepted. 2) Those who are expected to obtain a Bachelor's (Master's) degree must submit a Certificate of Expected Graduation (Bachelor's [Master's] degree) within the application period. 3) The Certificate of Graduation must show the degree awarded by the applicant. If not, the applicants also have to submit a Certificate of Bachelor's (Master's) Degree. 4) If these documents are written in languages other than Japanese or English, a Japanese or English translation verified by an official organization such as an embassy or a notary office must also be submitted along with the original document. 5) Those who have changed their name after graduation and have a different name from the one written in these certificates must submit official certification which identifies these names, such as their family register.
⑦	Certificate of (Expected) Master's Degree *for doctoral applicants	○	○	
⑧	Confidential Reports on the Applicant (Prescribed Form) *Application Period I 1 report for Master's applicants. <u>Voluntary Submission</u> *Application Period II 2 reports (by different persons) for Master's applicants. <u>Required</u> *1 or 2 reports for Doctoral applicants <u>Voluntary Submission</u>	△	○ M △ D	1) The report should be written by a faculty member at the applicant's university (or graduate school) who was the applicant's academic supervisor or of an equivalent standing. 2) Use the designated form, which is downloadable on the website. 3) The envelope must be sealed and signed across the seal of the envelope by the person who writes the report. 4) Master's applicants for periods I and III must submit reports. 5) If the report is written in languages other than Japanese or English, a Japanese or English translation verified by an official organization such as an embassy or a notary office must also be submitted along with the original.

	Application documents	Application Period		Notes
		I	II	
⑨	Paper for Admission Screening *3 copies	△ D only	○ M △ D	<p>1) This paper must be bound and show the applicant's name on the front cover. Theses or papers held together with paper clips or staples are not accepted.</p> <p>For Master's applicants You can submit a term paper, undergraduate thesis or equivalent research paper. (However, if you have graduated from a bachelor's degree program at Keio University and more than three years have passed since your graduation, you are NOT allowed to submit your undergraduate thesis). A joint paper by multiple authors is <u>NOT</u> accepted for submission.</p> <p>For Doctoral applicants You can submit a Master's thesis or equivalent research paper. (However, if you have completed your Master's degree program at the Graduate School of Economics of Keio University and more than three years have passed since your graduation, you are NOT allowed to submit your Master's thesis). Applicants who are expected to complete the Master's program at the Graduate School of Economics of Keio University do not need to submit a Master's thesis or research paper.</p>
⑩	Summary of Paper *3 copies for Master's applicants *5 copies for Doctoral applicants	△ D only	○	<p>1) Summarize the "Paper for Admission Screening" in less than 3000 words. 2) Write your name on the front page and staple it together. 3) Those who are expected to graduate from the Graduate School of Economics Master's program at Keio University also need to submit the summary.</p>
⑫	Language Test Score	○	△ D only	<p>1) Choose one examination from below and submit the score result. *Even if you are an English native speaker, you have to submit a Language Test Score A: TOEFL iBT / B: IELTS / C: GRE / D: Japanese Language Proficiency Test (N1) / E: Examination for Japanese University</p> <p>2) Please register your score on the online registration. If the score is not yet available, please enter "00" in the field "Language Test Results." 3) Do not submit more than one language test score. 4) Master's applicants for Application Period II are not required.</p>
	If you choose A. TOEFL iBT	<p>Submit both an Official Score Report and Order Summary.</p> <p><u>Official Score Report</u> Applicants should ask ETS to send the Official Score Report directly to Keio University. The TOEFL Institution Code for Keio University is 0773, and the Department Code is 84. The ETS will send an Official Score Report directly to Keio University after the test by following the designated procedures when you apply for taking the test or by one day prior to the test date. You can also request ETS to send an Official Score Report after the test date by following ETS's instructions.</p> <p><u>Order Summary</u> In addition to the Official Score Report, each applicant must print out and submit an Order Summary bearing his/her name along with the other application documents required by the Graduate School. This proves that s/he has asked ETS to send the Official Score Report directly to Keio University. The Official Score Report must be of a TOEFL iBT test taken by the applicant during the following Examination periods and must be delivered by the Score arrival deadline. <u>Examination Period:</u> Application period I (Master's Program): June 8, 2018 – May 30, 2020 Application period I (Doctoral Program): May 22, 2018 – May 16, 2020 Application period II (Master's and Doctoral Program): December 11, 2018 – December 12, 2020 <u>Score arrival deadline:</u> the final date of application period</p> <p>It may take a long time for the score to be delivered to Keio University. Applicants should ask ETS to send the Official Score Report as early as possible. Score reports that do not arrive by score arrival deadline will not be accepted unless applicants can prove that they made the request to ETS by the final date of the Examination period (as stated above).</p>		
	If you choose B. IELTS (Academic Module)	<p>Submit a Test Report Form. Please ensure that the organization conducting the test sends the Test Report Form directly to Keio University. The Test Report Form will be issued 13 days after the test date and will be sent directly to Keio University. (The destination of the Test Report Form must be the "Keio University Academic Affairs Group.") The Test Report Form must be of an IELTS test taken by the applicant during the following Examination periods and must be delivered by the Score arrival deadline. <u>Examination Period:</u> Application period I (Master's Program): June 8, 2018 – May 30, 2020 Application period I (Doctoral Program): May 22, 2018 – May 16, 2020 Application period II (Master's and Doctoral Program): December 11, 2018 – December 12, 2020 <u>Score arrival deadline:</u> the final date of application period It may take a long time for the score to be delivered to Keio University. Applicants should ask the institution to send the Test Report Form as early as possible.</p>		
	If you choose C. GRE GENERAL TEST	<p>Submit an Official Score Report. Please ask ETS to send the Test Report Form directly to Keio University. The GRE Institution Code for Keio University is 3843, and the Department and Major Field Codes are 1801. ETS will send an Official Score Report directly to Keio University after the test by following the designated procedures on the test date. You can also request to send an Official Score Report after the test date by following ETS's instructions. The Official Score Report must be of a GRE test taken by the applicant during the following Examination periods and must be delivered by the Score arrival deadline. <u>Examination Period:</u> Application period I (Master's Program): June 8, 2018 – May 30, 2020 Application period I (Doctoral Program): May 22, 2018 – May 16, 2020 Application period II (Master's and Doctoral Program): December 11, 2018 – December 12, 2020</p>		

		<p><u>Score arrival deadline:</u> the final date of application period It may take a long time for the score to be delivered to Keio University. Applicants should ask the institution to send the Test Report Form as early as possible. Subject Test is not required.</p>
	<p>If you choose D: Japanese Language Proficiency Test (N1) *Only for international applicants.</p>	<p>Submit an original Score Report of N1 (認定結果及び成績に関する証明書). A photocopy will not be accepted. The test should be taken within the following periods.</p> <p><u>Examination Period:</u> Application period I : July, 2018 – December, 2019 Application period II : July, 2018 – July, 2020</p> <p>"International applicants" are those who have completed a minimum of 16 years of academic education, and have obtained or are expected to obtain a Bachelor's degree or the equivalent from a university outside Japan by the time of enrollment. However, those who have graduated or are expected to graduate from an undergraduate program of a Japanese university are not regarded as "international applicants."</p>
	<p>If you choose E: Examination for Japanese University *Only available for international applicants.</p>	<p>Submit a photocopy of the Score Report or Examination Voucher The test should be taken within the following periods.</p> <p><u>Examination Period :</u> Application period I : June, 2018 – November, 2019 Application period II : June, 2018 – June, 2020</p> <p>"International applicants" are those who have completed a minimum of 16 years of academic education, and have obtained or are expected to obtain a Bachelor's degree or the equivalent from a university outside Japan by the time of enrollment. However, those who have graduated or are expected to graduate from the undergraduate program of a Japanese university are not regarded as "international applicants."</p>

Preferred Supervisor

Choose one preferred supervisor from the list below. Applicants cannot select faculty members who are not on the list. Note that some members listed below may not be able to be your supervisor due to unavoidable reasons, such as overseas research. Supervisors with an asterisk (*) are expected to retire at the end of the 2019 academic year. Therefore, they cannot be chosen as your preferred supervisor.

Code	Name of Supervisor	Code	Name of Supervisor	Code	Name of Supervisor	Code	Name of Supervisor
047075	AKABAYASHI, Hideo	114001	ISHII, Futoshi	063108	MISHIMA, Kohei	053013	SAKURAGAWA, Masaya
055217	ARAI, Takuji	036022	ITO, Mikio	060673	NAGAKURA, Daisuke	053228	SATO, Yuki
055150	CHOI, Jaedong	034023	KAJI, Sahoko	062147	NAKAJIMA, Ryo	041062	SHIRAI, Yoshimasa
149122	DOI, Takero	047119	KANDA, Sayako	033028	NAKAMURA, Shinsuke	114081	SHIRATSUKA, SHIGENORI
047091	FUJITA, Yasunori	062006	KAWABATA, Mizuki	063033	NAKANISHI, Satoru	037024	SUDA, Shin'ichi
064030	FUJIWARA, Ipppei	045079	KAWAI, Hiroki	050056	NAKATSUMA, Teruo	054532	SUSATO, Ryu
039042	FUJIWARA-GREVE, Takako	041478	KAWAMATA, Masahiro	047117	NAMBA, Chizuru	039041	TAKAKUSAGI, Kouichi
057025	HASEGAWA, Junichi	044058	KIMURA, Fukunari	053227	NAOI, Michio	035027	TAKEMORI, Shumpei
115001	HASHIGUCHI, KATSUTOSHI	148110	KIYOTA, Kozo	062005	OHNISHI, Hiroshi	047404	TAKEYAMA, Masanao
060151	HIROSE, Yasuo	050095	KOMAGATA, Tetsuya	055005	OHTA, Souichi	047092	TAMADA, Yasunari
059164	HOKARI, Toru	057024	KOMAMURA, Kouhei	061002	OKUBO, Toshihiro	148067	TANAKA, Tatsuo
063176	HOSHINO, Takahiro	106106	KONISHI, YOSHIFUMI	057749	OOGAKI, Masao	062139	TERAI, Kimiko
052081	IBUKA, Yoko	068036	KURINO, Morimitsu	051047	OONUMA, Ayumi	050094	TSUMAGARI, Masatoshi
059183	IDE, Eisaku	052049	MAEDA, Yasuo	066003	OTA, Atsushi	056030	UEDA, Hirofumi
051046	IIDA, Takashi	055625	MATSUURA, Toshiyuki	055024	OZAKI, Hiroyuki	052050	YAMADA, Atsuhiko
039040	IKEDA, Yukihiko	064008	MATSUZAWA, Yusaku	061013	SAKAI, Toyotaka	065010	YAMADA, Hiroyuki
040084	ISHIBASHI, Koji	053014	MCKENZIE, Colin R.				

2 – 9. Examination Slip

Once the application documents arrive at Keio, the documents will be reviewed, and if the application is accepted, an e-mail will be sent to the applicant letting them know that an Examination Slip is available for download. A message which says "Application Documents Accepted" will also be displayed in red in the Reference Number on the List of Applications screen. Please note that Keio University will not send Examination Slips by post.

After you print out the Examination Slip, please check your name, the name of the Graduate School, and all other details for any inaccuracies. Contact us as soon as possible if you find any incorrect information on the slip.

On the examination day, you must bring the slip to the examination venue. Please fold it along the lines indicated.

3. Entrance Examination Schedule and Locations

Period I (Master's Program)

	Time and Date	Place
First Screening (Written Exam and Evaluation of language test score)	9:45 a.m. on July 11 (Sat.), 2020	Mita Campus *1
Announcement of First Screening Results	12:30 p.m. on July 12 (Sun.), 2020	Bulletin Board for Graduate School of Economics (1st Floor, Graduate School Building, Mita Campus)
Second Screening (Interview)	12:45 p.m. on July 12 (Sun.), 2020	Mita Campus *2
Announcement of Final Results	10:00 a.m. on July 17 (Fri.), 2020	Online Announcement *3

Period I (Doctoral Program)

	Date and Time	Place
First Screening (Document Screening)	—	—
Announcement of First Screening Results	10:00 a.m. on June 24 (Wed.), 2020	Online Announcement *3
Second Screening (Interview)	10:15 a.m. on July 12 (Sun.), 2020	Mita Campus *2
Announcement of Final Results	10:00 a.m. on July 17 (Fri.), 2020	Online Announcement *3

Period II

	Date and Time	Place
First Screening (Written Exam and Evaluation of language test score)	—	—
Announcement of First Screening Results	10:00 a.m. on February 15 (Mon.), 2021	Online Announcement *3
Second Screening (Interview)	(Master's Program) February 25 (Thurs.), 2021	Mita Campus *4
	(Doctoral Program) February 26 (Fri.), 2021	
Announcement of Final Results	7:00 p.m. on February 26 (Fri.), 2021	Online Announcement *3

*1 Details about the location of the First Screening (written exam) will be posted on Mita Campus on the day. Applicants may enter the examination room from 9:15 a.m., 30 minutes before the assembly time.

*2 Detailed information about the second screening (meeting place) will be indicated at the announcement of the first screening results. Note that the second screening will start soon after the announcement. So, please do not be late. The notice will include information about the second screening for the applicants exempt from the first screening (written examination).

*3 The announcement of admissions results will be posted on the Online Result Inquiry website. Each applicant will need their examination number and security code which they entered as part of the online registration (web entry).

*4 Detailed information about the second screening (meeting time and venue) will be indicated at the announcement of the first screening results.

Entering Japan to Take Entrance Examinations at Keio University

Keio University can send a "Certificate of Permission to Take Entrance Examinations" to overseas applicants who have successfully passed the first document screening. Please make this request by e-mail. For further information, please visit the following website.

<http://grad.admissions.keio.ac.jp/immigration.html>

4. Application Method

Application Period I : Master's Program

First Screening — Written Examination (Economics) and Evaluation of Language test score

Time	Subjects
10:00 a.m. – 11:20 a.m.	Economics (Applicant will be required to answer some questions to assess their fundamental understanding of economics. You can choose to take the exam either in English or in Japanese)

Notes

1. Bring the Examination Slip with you, and be at the examination site by 9:45 a.m., 15 minutes before the examination starts.
2. Use a pencil (black, HB or B), a mechanical pencil (black, HB or B), or a pen (black or blue ink, including ball point pens) on the written examination.
3. Depending on academic performance, the Graduate School of Economics may exempt some fourth-year students from the Faculty of Economics at Keio University from the first screening. For more information, refer to the website of the Graduate School of Economics.

Second Screening — Interview on Research Plan and Fundamental Economics

In the second screening, the Graduate School of Economics comprehensively evaluates applicants based on their undergraduate academic performance, confidential reports on the applicant, and an interview concerning their research plan and understanding of fundamental economics.

The meeting place for the second screening will be indicated at the announcement of the first screening results. Note that the second screening will start soon after the announcement, so please do not be late. The notice will include information about the second screening for the applicants exempt from the first screening (written examination and evaluation of Language test score).

Application Period II : Master's Program / Application Period I & II : Doctoral Program

First Screening — Document Screening

The examination for application period II (Master's and Doctoral Program) is based on document screening, and admits students who have produced excellent research results in their "Paper for Admission" and who show great potential as a researcher. The "Paper for Admission" which is submitted for document screening must therefore be of excellent quality.

Second Screening — Interview

In the second screening, the Graduate School of Economics comprehensively evaluates applicants based on their thesis, and an interview concerning their research plan and understanding of fundamental economics. Detailed information about the second screening (meeting time and venue) will be indicated in the announcement of the first screening results on the Online Result Inquiry website.

Notes on Admission — General Information for Admissions

1. Follow the examination proctor's instructions during the examination.
2. Applicants are not allowed to leave the room during the examination. If there is an unavoidable reason, such as sudden sickness or an urgent need to use the restroom, please raise your hand and follow the proctor's instructions (no time extension will be given for any time lost).
3. Bring your watch as there is no clock in the examination room. Only watches which simply display the time are allowed. Applicants are not allowed to bring watches with translation functions, calculators, or any other functions besides displaying the time. You are not allowed to use alarm functions on watches, nor can you use the clock function on mobile phones.
4. Switch off your mobile phones and keep them inside your bag.
5. The following actions may be considered cheating. In these cases, a proctor may interrupt you to ascertain the situation. The test time will not be extended. If the action is judged to be cheating, the applicant will not be allowed to continue the examination, and all examinations for the academic year will be deemed invalid. Any application fees will not be refunded.
 - ◆ Cheating (e.g., looking at cheat sheets, books, someone's paper, or being supplied answers)
 - ◆ Looking up answers using non-permitted items.
 - ◆ Starting to answer questions before the examination starts.
 - ◆ Holding pens or erasers, or continuing to answer questions after the examination ends.
 - ◆ Giving specific applicants an advantage, such as telling them answers.
 - ◆ Having mobile phones or portable music players with you during the examination.
 - ◆ Playing any sounds, such as ringtones, alarms, or vibrating sounds from any devices such as mobile phones, watches, or portable music players.
 - ◆ Bothering other applicants.
 - ◆ Not following proctors' instructions.
 - ◆ Pretending to be another applicant and taking the examination in their stead.
 - ◆ Any other actions undermining the fairness and transparency of the examination.

5. Announcement of Screening Results

Screening results will be announced on the Online Result Inquiry website or the bulletin board for the Graduate School of Economics. Each applicant will need their examination number and security code, which the applicant entered as part of the online registration (web entry). For further details, refer to section 3. Entrance Examination Schedule and Locations. The university will not provide any information regarding results by any other means, including phone, fax, or e-mail. Queries concerning screening results will not be accepted.

6. Admission Procedures

Details will be announced only to admitted applicants online. For applicants enrolling from September 2020, the Entrance Procedures Documents will be available immediately after the announcement of acceptance. For applicants enrolling from April 2021, the Entrance Procedures Documents will be available from mid-January 2021 (immediately after the announcement of results for applicants of Application Period II). For applicants enrolling from September 2021, details will be provided in July 2021.

● Admissions procedure period

September 2020 Intake: **August 17 (Mon.) – August 20 (Thurs.), 2020**

April 2021 Intake: **March 1 (Mon.) – March 5 (Fri.), 2020**

September 2021 Intake: **Details will be announced individually**

- **Admissions procedure** Online Registration and Submission of Required Documents.

7. Admission Statistics

Program	2016		2017		2018		2019		2020	
	Applicants	Successful Applicants	Applicants	Successful Applicants	Applicants	Successful Applicants	Applicants	Successful Applicants	Applicants	Successful Applicants
Master's	42	25	73	43	95	43	111	37	158	40
Doctoral	13	11	16	11	16	9	30	13	21	15

*The number of applicants includes students to be admitted in April and September (2020 is April Enrollment Only).

8. Graduate Academic Fees

8 - 1. Required School Fees

The amount for tuition fees for the 2021 academic year has not yet been decided. (The following tuition fees are for the 2019 academic year.)

Date of Enrollment		April 2020		September 2020	
Program		Master's	Doctoral	Master's	Doctoral
Academic Fees	Registration Fee	60,000	60,000	30,000	30,000
	Tuition Fee	950,000	660,000	475,000	330,000
Other Fees		9,200	9,200	4,650	4,650
Total (First Year)		1,019,200	729,200	509,650	364,650

(Amounts in Japanese Yen)

*Please note that these fees are subject to change from year to year.

*Tuition and other fees can be paid in two annual payments. However, some other fees are collected in a lump sum during the Spring Semester.

8 - 2. Decline of Admission and Refund of School Fees

In principle, Keio will not refund the fees that you have already paid. However, Keio can refund the entire tuition fee if you complete all the required procedures by the deadline.

8 - 3. Scholarships

International students who obtain the status of residence of “student” are eligible to apply for scholarships. Please refer to the following website about Keio University Scholarships.

<http://www.ic.keio.ac.jp/en/life/scholarship/>

School Bonds and Education Promotion Funds

A) Keio University Bonds (school bonds)

- 100,000 yen per unit (cooperation in donating three or more units would be greatly appreciated)
- Amounts paid to the school bonds will be returned without interest after graduation or course completion, or withdrawal from the school.

B) Keio University Education Promotion Funds (donations)

- 30,000 yen per unit (cooperation in donating two or more units would be greatly appreciated)
- While both are optional, many choose to cooperate as they are used to further enhance Keio University's

educational activities. Keio University will send detailed information upon admission.

C) Supporting the Fukuzawa and Koizumi Funds

The Fukuzawa Fund, named after Yukichi Fukuzawa, the founder of Keio University, was established in 1961. Having the academic advancement and development of competitive scholars as its basic principles, this fund provides extensive support to the research/educational activities carried out by academicians at Keio University. Established in 1967, the Koizumi Fund honors the achievements and contributions made by Shinzo Koizumi, the seventh president of Keio University, who is also widely known as the tutor of His Majesty the Emperor Emeritus. The fund supports such various educational programs as scholarships, athletic activities, and overseas studies, targeting students enrolled at Keio at all levels. We welcome donations *of any amount and frequency* to both/either of these funds for the further advancement of educational and research activities at Keio University.

Detailed information shall be sent to you after entering the university.

9. Contact Information

All queries concerning admissions should be directed to the Keio University Academic Affairs Group for Graduate Admissions. The contact details are as follows:

Academic Affairs Group for Graduate Admissions, Keio University

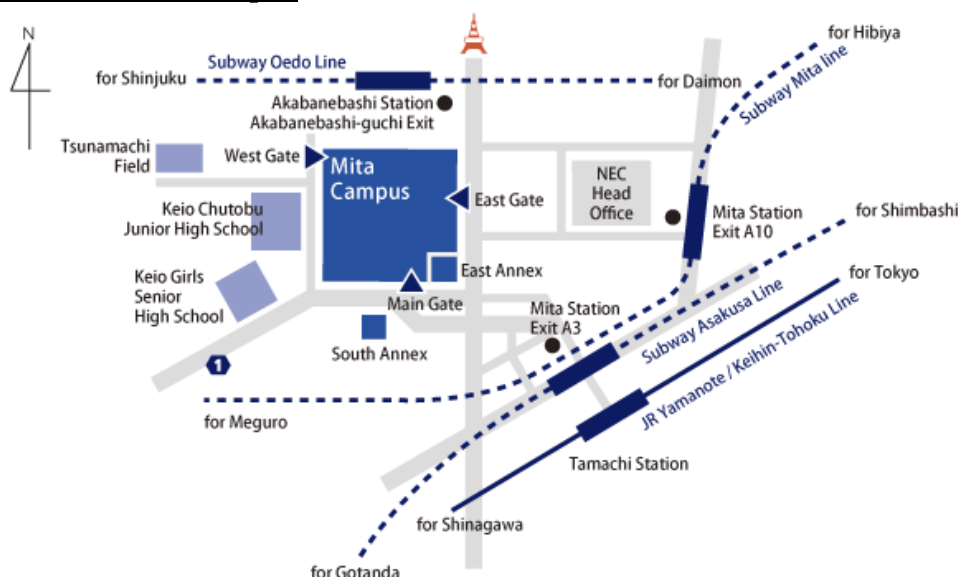
B1F, South School Building, 2-15-45 Mita, Minato-ku, Tokyo 108-8345

TEL: +81-3-5427-1067

E-mail: grad_admissions*info.keio.ac.jp (Please put @ into the e-mail address instead of *.)

URL: <http://grad.admissions.keio.ac.jp>

Access to Mita Campus



Public Transit

8-minute walk from Tamachi Station (JR Yamanote Line / JR Keihin Tohoku Line)

7-minute walk from Mita Station (Toei Asakusa Line / Toei Mita Line)

8-minute walk from Akabanebashi Station (Toei Oedo Line)